

# Mandatory Reporting

## GOALS

- To ensure that those counseled by Grace Biblical Counseling are protected and safe.
- To move in a timely and godly manner.
- To be a resource and blessing to the governing authorities.
- To reflect that God values justice.
- To bring light and hope to the community.

## WHO IS A MANDATORY REPORTER?

If you are doing Biblical Counseling in the context of the church, you are a mandatory reporter.

## PROCESS

### CALL COUNSELING MINISTRY ELDERS

(Dave Kirk or Jason Blackley) immediately after counseling session. Have copies of the detailed notes (times, dates, etc.) ready.

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### TIMELY RESPONSE/LEGAL TEAM

A report must be made within 24 hours. The counseling ministry Elders will inform the Elder team, church leadership and contact the church lawyer.

### CONTACT DHS

Counselor will encourage counselee to call and either make the report themselves or turn themselves in. This aligns the counselor and the counselee to seek justice and restoration. (Counselor must make the report regardless of whether the counselee agrees.)

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### RESTORATION PLAN

(Not within the first 24 hours)  
Formed by the counselor and Elder team.  
The Elder team will present restoration plan to DHS.

## KEY CONTACTS

Pastor Dave Kirk

Pastor Jason Blackley

DHS Mandatory Reporting Line  
1.800.362.2178

## MANDATORY REPORTING TRAINING

All Biblical Counselors must complete this two hour online training course on child and elder abuse through the North Iowa Area Community College. Contact our Biblical Counseling Administrative Assistant for details.

